



ALLIANCE PROCUREMENT & CAPACITY BUILDING FOUNDATION

- In House Training
- Capacity Building And Development
- Climate Change Mitigation Sensitizations
- Water Reticulation System
- Compliance Assessments
- Mental Health Awareness Sensitization
- Construction Of Youth Friendly Spaces (Adolescents)
- Political Violence Awareness Sensitisation

- Medical Supplies And Equipments
- Infections And Prevention Materials
- Financial Management & Accounting Awareness
- Partnership With Young People With Disabilities
- Equipping Community Schools With IT Equipments And Electronics.
- Construct And Rehabilitate Health Posts And Community Schools

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12th August, 2026

Government Ministries, Local Authorities, Departments, Parastatals, UN Organizations, Civil Societies, NGOs, Private Sector Companies and Industries, Colleges and University, Business people and Business marketing Exhibitors

THE REPUBLIC OF TURKIYE

REF: INVITATION OF OFFICERS, COMPANIES AND EXHIBITORS TO ATTEND AND TO EXHIBIT AT THE FORTHCOMING INTERNATIONAL CONFERENCE ON WOMEN IN LEADERSHIP, GOVERNANCE AND BUSINESS TO BE HELD IN LIVINGSTONE ZAMBIA

Reference is made to the above subject matter.

Alliance Procurement and Capacity Building Foundation (APCBF) in collaboration with its key stakeholders, have organized an International Conference on Women in Leadership, Governance and Business. This high-level gathering will bring together women leaders, policymakers, civil society advocates, academics and development partners from across Africa and other world developing countries to engage in substantive dialogue on advancing women's representation in leadership and decision-making spaces. Convened under the theme *"Empowering women for sustainable leadership: Driving Governance and Business in the 21st Century"*, which reflects the urgent and strategic necessity of placing women at the center of Africa's development agenda and other invited countries from outside Africa, recognizing that sustainable progress cannot be achieved when half of the continent's population remains marginalized from meaningful decision-making. The conference aims to accelerate women's leadership and participation in business as well as governance across the world nations by addressing systemic barriers, promoting best practices, strengthening strategic partnerships and fostering a coordinated continental action framework. The conference is scheduled to take place at **Radisson Blu in Livingstone (Tourist City)** from 28th to 30th October, 2026. Your expertise and insights would greatly enrich the dialogue and we believe your presence would be invaluable to the discussion.

Event highlights:

- i. Keynote speeches and panel discussion.
- ii. Networking opportunities.
- iii. Other unique features include cultural showcases, exhibitions, Dances, game viewing, local chopper flights and chance to view the mighty Victoria Falls.

The invited delegates are as follows:

- i. **Permanent Secretaries, Director Generals, Commissioners, Deputy Commissioners, Governors, Mayors, Town Clerks, Chief Executive Officers, Directors, Assistant Directors, Chief Officers, Principal Officers, Senior Officers and other Officers in Government, Leadership and Business.**
- ii. Women leaders from the African Union, SADC, COMESA, ECOWAS, and other regional bodies
- iii. Representatives from civil society organizations, women's rights networks, and advocacy groups.
- iv. Private sector executives and officers, entrepreneurs and corporate governance champions.
- v. Academic scholars, researchers, chancellors, vice chancellors, registrar, college principals and lecturers.
- vi. Development partners including UN agencies, bilateral donors and NGOs.
- vii. Young women leaders, student leaders and emerging voices in governance.
- viii. Media professionals covering gender, politics, and development.

The purpose of this letter is to invite officers from the following institutions:

Ministries

Ministry Name	Ministry Name	Ministry Name
Justice	Foreign Affairs	Interior
Family and Social Services	Energy and Natural Resources	Culture and Tourism
Labour and Social Security	Youth and Sports	National Education
Environment, Urbanization and Climate Change	Treasury and Finance	National Defence
Health	Agriculture and Forestry	Trade
Industry and Technology	Transport and Infrastructure	

Professional Bodies

Name	Name	Name
Union of Chambers and Commodity Exchange of turkiye	Turkish Pharmacists' Association	Chamber of Turkish Architects
Union of Turkish Bar Associations	Turkish Association of Certified Public Accountants and Sworn-in-Certified Public Accountants	Turkish Psychological Association
Turkish Medical Association	Turkish Notaries Union	Turkish Journalists Association
Union of Chambers of Turkish Engineers and Architects	Turkish Veterinary Medical Association	Turkish Association of Agriculture Engineers
Turkish Dental Association	Turkish Nurses Association	Turkish Chamber of City Planners

Parastatal Companies

Name	Name	Name
Turkish Petroleum Corporation	Turkish State Railways	Caykur
Electricity Generation Corporation	TCDD Tasimacilik	Ziraat Bankasi
BOTAS	General Directorate of State Airports Authority	Halkbank
ETI Maden	PPT –National postal and logistics services	Vakibank
Turkish Coal Enterprises	Turkish Grain Board	Machinery and Chemical Industry Corporation
Turkish Sugar Factories Corporation	General Directorate of Agricultural Enterprises	Turkish Hard Coal Enterprises
Turkish Radio and Television Corporation	Turksat	

Also, the invitation is extended to Business exhibition, private companies, mining houses, industries and business people to attend and exhibit at this very important conference.

A. Participation fee with accommodation of \$ 1,950.00 is applicable. This fee covers:

- i. Access to all plenary sessions, panel discussions and breakout workshops over the three days.
- ii. Conference materials, resource packs and publications.
- iii. Morning refreshments, lunch and afternoon tea for all three days.
- iv. Certificate of participation.
- v. Gala dinner.
- vi. Boat Cruise.
- vii. Accommodation for four (4) nights.

B. Participation fee without accommodation of \$950.00 is applicable. This fee covers:

- i. Access to all plenary sessions, panel discussions and breakout workshops over the three days.
- ii. Conference materials, resource packs and publications.
- iii. Morning refreshments, lunch and afternoon tea for all three days.
- iv. Certificate of participation.
- v. Gala dinner.
- vi. Boat Cruise.

All participants are expected to do online registration by 8th October, 2026 on this website:

<https://allianceprocurementandcapacitybuilding.org.zm>.

The participation fees are to be deposited in the Alliance PCBF following account details

Dollar Account

Bank Name: FNB
A/C Name: Alliance Procurement and Capacity Building Foundation
A/C Number: 063136717006
Sort Code: 260016
Branch Name: Cosmopolitan Mall -Zambia

Please contact us directly for more information via our official email. We sincerely hope you will join us in making this conference a landmark event on the African continent.

Thank you for considering this invitation. We look forward to welcoming you to Livingstone Zambia the Tourist City and the home of the might **Victoria Falls**.



Kelvin M. Nsemu (Mr.)

CHAIRPERSON-SOUTHERN AFRICA REGION

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